



- 1. Obtain permit application.** Start by reviewing the materials in this packet or by printing all relevant forms at cityofclarksville.com. You may also call (931) 645-7436 or visit the Business License & Tax office in the City hall Building, One Public Square, First floor.
- 2. Complete application packet.** The application has several key components.
 - Short Term Rental Unit Permit Operator Application
 - Permit fee payable to City of Clarksville; the City accepts checks, cash, and card.
 - A City and County Business License, available for a fee of \$15 each.
 - Completed Life Safety Compliance Verification Form
- 3. Make copies of all forms for your records.**
- 4. Submit all forms together as a complete packet.** Incomplete packets will be returned to the applicant. Mail or deliver your completed application packet to:

**City of Clarksville
c/o Short Term Rental Unit Permit
One Public Square (in person)
P.O. box 928 (by mail)
Clarksville, TN 37041**
- 5. A copy of the Short Term Rental Unit Permit will be mailed to you and is valid for one year, unless revoked.**

WHAT IS A SHORT TERM RENTAL UNIT?

Short-term rentals are properties that are listed and booked through a Hosting Platform for consideration and for less than 30 days at a time.

Restrictions and availability of permits varies by zoning district category. For more information, see City of Clarksville Ordinances

No. 1-2020-21

Property owners should review their HOA covenants for any restrictions.

If you have questions, please contact the Business License & Tax Office at

(931) 645-7436