



FINANCE COMMITTEE JUNE 25, 2019

MINUTES

NON-PUBLIC MEETING

Deputy City Attorney Jeff Goodson and Assistant City Attorney Neil Stauffer met in a non-public meeting with four members of the Finance Committee on Tuesday, June 25, 2019, at 3:30 p.m. in the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee, regarding a request for Indemnification of Jennifer Davidson, an employee of the Building & Codes Department.

PUBLIC MEETING CALL TO ORDER

The public meeting was called to order by Chairman Jeff Burkhart at 3:37 p.m.

ATTENDANCE

PRESENT: Jeff Burkhart, Valerie Guzman, Jeff Henley, Stacey Streetman

ABSENT: Tim Chandler

Mayor Pitts was also present.

INDEMNIFICATION

Mr. Goodson said this new lawsuit was filed against Building & Codes employee Jennifer Davidson and requested indemnification in the unlikely event she receives a judgement against her. Councillady Guzman made a motion to approve the request to indemnify Ms. Davidson. The motion was seconded by Councilman Henley. A voice vote was taken; the motion passed without objection.

MINUTES

Councilman Henley made a motion to adopt the May 28 minutes as presented. The motion was seconded by Councilwoman Guzman. A voice vote was taken; the motion passed without objection.

PURCHASING REPORT

Director of Purchasing Camille Thomas shared the monthly bid summary and announced award of the following professional service contracts:

- Gas & Water - Miscellaneous Easement Services as needed from Croft & Associates, LLC in the amount of \$50,000.00.
- Gas & Water - Miscellaneous Engineering Services in Support of Capital Improvement Projects as needed from Hazen & Sawyer in the amount of \$100,000.00.
- Gas & Water - Miscellaneous WWTP Facility Improvements from Hazen & Sawyer in the amount of \$255,360.00.
- Gas & Water - Sango Water System Improvements from AECOM Technical Services, Inc. in the amount of \$1,200,000.00.
- Recreation/Project Management - Design of a Trail Spur near Red River East from Young, Hobbs & Associates in the amount of \$9,500.00.

Mrs. Thomas reported sales of surplus property on *GovDeals.com* in the amount of \$15,623.78 during the month of May.

GENERAL FUND REPORT

Chief Financial Officer Laurie Matta said year-to-date collections through eleven months of FY19 were \$8.1 million more than had been spent with revenues exceeding expenditures by 9%. The majority of property taxes had been billed and received. She said the new certified tax rate could be approximately \$1.0296. In response to Councilman Henley's question, Ms. Matta said the final sales tax collection should meet projections. Year-to-date sales tax collections through May were 1.4% higher than FY18, with \$6.2 million collected within the city limits (\$700,000 unincorporated), \$1.5 million for the General Fund, \$5.1 million for the school system, and \$76,000 for the road improvement fund. Capital project spending totaled \$6.6 million year-to-date and the Fund Balance was \$32.8 million, or 34.1% of expenditures as of May 31. Grants had been applied for to fund purchase of dispatch laptops and the Heritage Park Dog Park with no matching funds required. Current investments totaled \$29.8 million in LGIP.

CDE REPORT

CDE Chief Financial Officer David Johns said the Broadband Division cash had reached \$7 million from which \$3,650,000 was due on the interdivisional loan. In response to Councilman Henley's questions, Mr. Johns said the interdivisional loan should be fully paid in two years and noted the original payoff date was 2035. He said the Broadband Division employee 401K contribution had been made in May reducing the net income. Christy Batts said the Division showed a net gain of 81 subscribers for the month.

Mr. Johns said the Electric Division's power usage was comparable to the same time one year ago. He said the department had increased the amounts prepaid to TVA to equal approximately two months. The annual 401-K contribution had also been made for Electric Division employees which reduced the net income to a \$1 million loss which was typical for the month of May.

CITY ATTORNEY

Mr. Goodson reported payment of the following legal expenditures:

- Bradley Arant, *Kimberly Black v. City* - \$145.25
- Bradley Arant, *Jeff Robinson v. City* - \$35,978.80

GAS & WATER

ORDINANCE 1-2019-20 (First Reading) Accepting donation of certain real property from the Industrial Development Board for the purpose of a water storage tank

The recommendation of the Gas & Water Committee was for approval. Councilman Henley made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Councillady Streetman. A voice vote was taken; the motion passed without objection.

ORDINANCE 2-2019-20 (First Reading) Authorizing purchase of property at 111 Cunningham Lane for the Gas & Water North Service Center

The recommendation of the Gas & Water Committee was for approval. Councillady Streetman made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Councilman Henley. Gas & Water Interim General Manager Mark Riggs said some remodeling would be necessary to provide multi-function kiosks. A voice vote was taken; the motion passed without objection.

ORDINANCE 3-2019-20 (First Reading) Authorizing purchase of property for the Gas & Water new Meadowbrook Sewer Pump Station Equalization Basin

The recommendation of the Gas & Water Committee was for approval. Councilman Henley made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Council lady Streetman. A voice vote was taken; the motion passed without objection.

POLICE

RESOLUTION 2-2019-20 Authorizing an interlocal agreement between the City of Clarksville and the E-911 Emergency Communication District

Councilman Henley said the Public Safety Committee approved this annual agreement. Council lady Streetman made a motion to forward this resolution to the City Council with a recommendation of approval. The motion was seconded by Council lady Guzman. A voice vote was taken; the motion passed without objection.

STREETS

ORDINANCE 4-2010-20 (First Reading) Authorizing exercise of right of eminent domain to acquire easements and/or rights-of-way for the Trenton Road and Meriwether Road Project, the Tylertown-Oakland Road Improvements Project, and the Whitfield Road Improvements Project

The recommendation of the Street Committee was for approval. Council lady Streetman made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Council lady Guzman. Mayor Pitts said every effort would be made to avoid taking of any property. Councilman Burkhart said he intended to abstain from voting on this ordinance. A voice vote was taken; the motion passed without objection.

RESOLUTION 1-2019-20 Asking the Tennessee Department of Transportation for improvements to SR374/Warfield Boulevard from south of Dunbar Cave Road to SR112/Madison Street

The recommendation of the Street Committee was for approval. Councilman Henley made a motion to forward this resolution to the City Council with a recommendation of approval. The motion was seconded by Council lady Streetman. Mayor Pitts said TDOT had asked the City and Montgomery County to adopt a supporting resolution so they could begin the process. A voice vote was taken; the motion passed without objection.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

The meeting was adjourned at 4:13 p.m.